

How to Write a Competence Statement

“Knows _____ **(theoretical)** _____ and _____ **(practical)** _____ of
_____ **(subject area)** _____ at a _____ **(level/description)** _____
well enough to _____ **(application--write a brief description of the knowledge/skills to be gained)** _____.”

Instructions: Choose from the following for each area above:

Theoretical:	Practical:	Subject Area:	Level/Description:	Application:
History	Methodology	Write in the subject area/academic focus of the internship.	At a level equivalent to/ appropriate for...	Apply
Theory	Techniques			Use
Concepts	Methods	At a Beginning, Introductory, Intermediate, Advanced.. .	Interpret	
Principles	Skills		Translate	
Ideology	Approaches	Specifically, or including...	Evaluate	
Beliefs	Processes		Determine	
Laws	Procedures		Analyze	
Relationships	Treatments		Relate	
Vocabulary	Research- techniques		Plan	
Generalization	Functions		Compare	
Systems			Function	
Roles			Write	
Patterns				